

## Proctor Talent Services, LLC



Partner smart.

---

### **Tax Analyst**

Tampa, Florida

*Classification:* Full time, Direct hire

---

### **Position Summary**

A medical institution in Tampa, Florida is seeking a Tax Analyst to join their team. The Tax Analyst will be responsible for handling all tax-related filings, preparing income tax provisions, and addressing all tax-related issues and inquiries. Qualified candidates will hold a bachelor's degree and have at least three (3) years' experience in tax accounting. Ideal candidates will have experience with insurance tax and excellent coordination, communication, and organization skills.

### **Responsibilities**

- Analyze and prepare tax reports
- Prepare local state, and federal filings
- Maintain tax records to support state and federal audits
- Support GAAP and STAT income tax provision preparation on a quarterly and annual basis
- Coordinate with other members of the institutions finance team to ensure tax compliance requirements

### **Qualifications**

- Bachelor's degree in Accounting
- Minimum three (3) years' experience as a tax analyst, tax accountant, or similar role; experience with insurance company taxation preferred
- Advanced skills in Microsoft Excel; experience with tax preparation and research software preferred
- Strong knowledge of corporate, federal and state income tax matters
- Exceptional reconciliation, communication, organization, analytical, and problem solving skills

**[CLICK TO SUBMIT AN APPLICATION!](#)**